

## **COMMUNITY ENGAGEMENT OFFICER**

(Job Opening ID #518197)

Full-time position available with the City Planning & Development Department, Development Management Division located at 414 East 12<sup>th</sup> Street. Normal Workdays/Hours: Monday-Friday, 7:30 a.m.-4:00 p.m.

- Conducts zoning investigations consisting of receiving and categorizing alleged violations.
- Conducts site inspections.
- Prepares investigative reports based upon evidence collected through site inspection and research, issues Notices of Violation and summonses, educates the offender on the paths available to resolve the violation, prepares cases for prosecution and testifies in court on behalf of the city.
- Maintains considerable independent judgment, fieldwork, and the utilization of technology both in the field and office.
- Performs other duties as assigned.

**REQUIRES** high school graduation and 2 years' experience in planning/zoning; nuisance housing; building construction or inspection; health, safety, codes and ordinances inspection or investigations; neighborhood/community assistance, code enforcement, social services, background investigations or criminal justice; OR an equivalent combination of qualifying education and experience.

**Preference given for experience in investigations.**

Salary Range: \$22.61-\$34.48/hour

Application Deadline: **January 29, 2024**

Apply online at [www.kcmo.gov/jobs](http://www.kcmo.gov/jobs).

EOE. The City of Kansas City, Missouri is an equal opportunity employer committed to a diverse workforce.