

**COMMUNITY ENGAGEMENT
OFFICER**

(Job Opening ID #517232)

Full-time position available with the City Planning & Development Department, Development Management Division located at 414 East 12th Street. Normal Workdays/Hours: Monday-Friday, 7:30 a.m.-4:00 p.m.

- Conducts zoning investigations consisting of receiving and categorizing alleged violations.
- Conducts site inspections.
- Prepares investigative reports based upon evidence collected through site inspection and research, issues Notices of Violation and summonses, educates the offender on the paths available to resolve the violation, prepares cases for prosecution and testifies in court on behalf of the city.
- Maintains considerable independent judgment, fieldwork, and the utilization of technology both in the field and office.
- Performs other duties as assigned.

REQUIRES high school graduation and 2 years' experience in planning/zoning; nuisance housing; building construction or inspection; health, safety, codes and ordinances inspection or investigations; neighborhood/community assistance, code enforcement, social services, background investigations or criminal justice. OR An equivalent combination of qualifying education and experience. Must possess a valid State-issued driver's license in accordance with City of KCMO policies. Must possess or be eligible to obtain required police commission from the Kansas City, Missouri Police Department. Must pass a pre-employment drug screen and physical examination as prescribed by the City. **Preference given for experience in investigations.**

Salary Range: \$22.61-\$34.48/hour

Application Deadline: **August 14, 2023**

Apply online at www.kcmo.gov/jobs.

EOE. The City of Kansas City, Missouri is an equal opportunity employer committed to a diverse workforce.